



While the Sauvie Island Community Association cannot grant or deny permission for events that take place on county roads and public property, we do try to alert island residents and businesses about group events held here on the island. The information you provide using the form helps us to keep community informed.

Special Event Form

***Note: some events will require Multnomah Co. Event Application. Information is available here: <https://multco.us/roads/road-and-bridge-permit-applications>**

Today's Date: _____

Event Date: _____ Alternate date: _____ Beginning time _____ Ending time _____

Name of Event: _____

Type of Event: _____

Reason for Event: (fund raiser for _____; family; other (describe) _____)

Expected Number of participants: _____ Where will they park vehicles? _____

Submit map with route or area clearly delineated; starting point, direction of travel, ending point, any other pertinent information: Attach to this form

Name of Organizer or group: _____

Address _____

Cellphone _____ Home or office phone _____

Second contact who will be present at event: _____

Address _____

Cellphone _____ Home or office phone _____

Director or person in charge of the event: _____ cell phone _____

Describe in sufficient detail how the requested event will impact the public road right-of-way and your plan for mitigating the impacts to the areas being utilized in this event. (Keeping in mind that the roads are very narrow and without shoulders; there are few public restrooms available; farm equipment has the right-of-way at all times; animals must be kept on leash and picked up after; there is no fuel available on the island)

(Add paper if needed.)

Sauvie Island is a small community which is dependent on our Volunteer Fire Department for any First Response needs. We ask that you respect the Island by leaving the area cleaner than when you came.

The Sauvie Island Community Association will get back to you ASAP with any questions or concerns about your event. Please be flexible on dates as we cannot have two large events on the same day if at all possible.

Please return this form via email : communityassociation@sauvieisland.org or mail to :

Sauvie Island Community Association
P.O. Box 83554
Portland, Oregon 97283

Thank you!

Your questions, comments and suggestions are welcome at: communityassociation@sauvieisland.org

